State Filing Year

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31. 2017

Start Year

End Year

Fiscal Year 2017

2017

Authority Budget of:

JAN - 5 2017

Atlantic County Improvement Authority

LOCAL FINANCE BOARD

For the Period:

January 1, 2017

to December 31, 2017

ADOPTED COPY

www.atlanticcountyimprovementauthority.org

**Authority Web Address** 

Department Of

NUV

2016

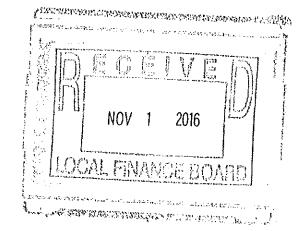


Division of Local Government Services

### 2017 AUTHORITY BUDGET

Certification Section





### Atlantic County Improvement Authority

(Name)

### **AUTHORITY BUDGET**

FISCAL YEAR: FROM January 1, 2017 TO December 31, 2017

For Division Use Only

### CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Gwest CPA, RMA Date: 12/1/2016

### CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwent CPA, RAA Date: 42+

### 2017 PREPARER'S CERTIFICATION

### Atlantic County Improvement Authority (Name)

(Name)

### **AUTHORITY BUDGET**

FISCAL YEAR:

FROM:

January 1, 2017

TO:

December 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

	<u> </u>	,		
Preparer's Signature:	John (1	my		
Name:	Jøhn C Lamey, Jr.			
Title:	Executive Director		-	
Address:	1333 Atlantic Avenue, Suite 700			
	Atlantic City, NJ 08401			
Phone Number:	609-343-2390	Fax Number:	609-343-2188	
E-mail address	lamey_john@aclink.org	5		

### 2017 APPROVAL CERTIFICATION

### **Atlantic County Improvement Authority**

(Name)

### **AUTHORITY BUDGET**

FISCAL YEAR:

FROM:

January 1, 2017

**TO:** December 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Atlantic County Improvement Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 26th day of October, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:		5			
Name:	Edwin C. Blake				
Title:	Secretary				
Address:	1333 Atlantic Avenue, Suite 700 Atlantic City, NJ 08401				
Phone Number:	609-343-2390	Fax Number:	609-343-2188		
E-mail address	recruiting@blakeandassociates.net				

### INTERNET WEBSITE CERTIFICATION

Authority's	Web Address:	www.atlanticcoutyimprovementauthority.org	
All authoriti	es shall maintain eith	er an Internet website or a webpage on the municipality's or county's Ir	nternet
website. Th	e purpose of the web	site or webpage shall be to provide increased public access to the auth	ority's
operations a	nd activities. N.J.S.A	40A:5A-17.1 requires the following items to be included on the Author	ority's
website at a	minimum for public	disclosure. Check the boxes below to certify the Authority's compliance	e with
N.J.S.A. 40 <i>A</i>	<u>1:5A-17.1</u> .		
$\boxtimes$	A description of the	Authority's mission and responsibilities	
	Commencing with 2 prior years	2013, the budgets for the current fiscal year and immediately preceding two	0
	The most recent Con information	mprehensive Annual Financial Report (Unaudited) or similar financial	
$\boxtimes$	Commencing with 2 years	012, the annual audits of the most recent fiscal year and immediately two	prior
	=	es, regulations and official policy statements deemed relevant by the gover y to the interests of the residents within the authority's service area or	ning
		ant to the "Open Public Meetings Act" for each meeting of the Authority, e, date, location and agenda of each meeting	
	= = =	, 2013, the approved minutes of each meeting of the Authority including a ard and their committees; for at least three consecutive fiscal years	all
		ddress, electronic mail address and phone number of every person who supervision or management over some or all of the operations of the	
	corporation or other	dvisors, consultants and any other person, firm, business, partnership, organization which received any remuneration of \$17,500 or more during for any service whatsoever rendered to the Authority.	the
is harahy	pertified by the below	ex outhorized nonnegantative of the Authority that the Authority -	

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

John C. Lamey, Jr.

Title of Officer Certifying compliance

**Executive Director** 

Signature

Page C-4

### RESOLUTION APPROVING THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY ANNUAL BUDGET FOR FISCAL YEAR JANUARY 1, 2017 to DECEMBER 31, 2017

WHEREAS, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic established pursuant to N.J.S.A. 40:37A-44, et seq.; and

WHEREAS, the Annual Budget for the Atlantic County Improvement Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Atlantic County Improvement Authority at its open public meeting of October 26, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of 2,979,416 and total Appropriations including any Accumulated Deficit if any of \$2,916,318.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Authority does not have a Capital Budget pursuant to N.J.A.C. 5:31-2.2(c); and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Atlantic County Improvement Authority, at an open public meeting held on October 26, 2016 that the Annual Budget including all related Schedules of the Atlantic County Improvement Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease agreements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Atlantic County Improvement Authority will consider the Annual Budget for adoption after approval, of the Annual Budget, by the Division of Local Government Services on December 8, 2016.

Roy M. Foster, Chair

Edwin G. Blake, Secretary

ADOPTED: October 26th, 2016

### RECORDED VOTE

MEMBER	AYE	NAY	ABSTAIN	ABSENT
Roy M. Foster, Chairperson	7			
Robert J. Tarby, Sr., Vice Chair				<del></del>
Neil McPeak, Treasurer				
Edwin G. Blake, Secretary	<b>-</b>			
Rev. Milton L. Hendricks, Asst. Secretary	1			
John R. Armstrong, Commissioner				
Robert P. Gross, Commissioner				
Donald A. Guardian, Commissioner				
Joseph F. Ingemi, Jr., Commissioner				

### ATLANTIC COUNTY IMPROVEMENT AUTHORITY

I, John C. Lamey, JC., Assistant Secretary of the Atlantic County Improvement Authority,	
state of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted b	v
the Board at a meeting duly held on the 26th day of October 2016.	-

Share\_All\RESOLUTIONS\Resolutions\2016\October 26th\Annual Budget

### 2017 ADOPTION CERTIFICATION

### **Atlantic County Improvement Authority**

(Name)

### **AUTHORITY BUDGET**

FISCAL YEAR:

FROM:

January 1, 2017

TO:

December 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Atlantic County Improvement Authority, pursuant to N.J.A.C. 5:31-2.3, on the 28th day of, December, 2016.

Officer's Signature:	Arlan (1		1
Name:	John C. Lamey, Jr.		
Title:	Executive Director		
Address:	1333 Atlantic Avenue, S Atlantic City, NJ 08401		
Phone Number:	609-343-2390	Fax Number:	609-343-2188
E-mail address	lamey_john@aclink.org	5	

### RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY ADOPTION OF THE ANNUAL BUDGET FISCAL YEAR JANUARY 1, 2017 TO DECEMBER 31, 2017

WHEREAS, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic established pursuant to N.J.S.A. 40:37A-44, et seq.; and

WHEREAS, the Annual Budget and Capital Budget for the Atlantic County Improvement Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented for adoption before the Board of Commissioners of the Atlantic County Improvement Authority at its open public meeting of October 26th, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,979,416.00 and total Appropriations including any Accumulated Deficit if any of \$2,916,318.00 and Total Unrestricted Net Position utilized of \$0.00, and:

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$19,000,000; total debt to be authorized of \$11,500,000; and total capital grants of \$7,500,000 and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Atlantic County Improvement Authority, at an open public meeting held on December 28th, 2016 that the Annual Budget and Capital Budget of the Atlantic County Improvement Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Roy M. Foster Chairperson

ADOPTED: December 28th, 2016

John C. Lamey, Jr., Assistant Secretary

### ATLANTIC COUNTY IMPROVEMENT AUTHORITY

### RECORDED VOTE

MEMBER	AYĘ-	NAY	ABSTAIN	ABSENT
Roy M. Foster, Chairperson	V _			
Robert J. Tarby, Sr., Vice Chair				
Neil McPeak, Treasurer	<b>V</b>			
Edwin G. Blake, Secretary				~
Rev. Milton L. Hendricks, Asst. Secretary				
John R. Armstrong, Commissioner	1			
Robert P. Gross, Commissioner	Y_			
Donald A. Guardian, Commissioner	V_			
Joseph F. Ingemi, Jr., Commissioner	V			

I, John ( Lames of	, Assistant Secretary of the Atlantic Count	y Improvement Authority, State of
New Jersey, do hereby certify that	the foregoing is a correct and true copy of	a resolution adopted by the Board at
a meeting duly held on the 28th day	of December 2016.	· · · · · · · · · · · · · · · · · · ·

Share\_All\Resolutions\2016\December-Special\ Annual Budget Final Approval

### 2017 AUTHORITY BUDGET

**Narrative and Information Section** 

### 2017 AUTHORITY BUDGET MESSAGE & ANALYSIS Atlantic County Improvement Authority

(Name)

### **AUTHORITY BUDGET**

FISCAL YEAR:

FROM:

January 1, 2017

TO:

December 31, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The 2017 proposed Annual Budget as introduced reflects total revenues of \$2,978,816.00 and total appropriations of \$2,916,318.00. The change in revenues (\$780,149.00) indicates an increase of 36% and an increase in expenses of (\$741,701) equating to 34% from last year's Budget. The Authority's Net Income/Loss is a result of revenue generated from fees for Project Administration, Grant Administration, Financing and the Economic Development/Redevelopment Initiative *less* direct and indirect expenses which are incurred in executing the referenced activities.

Project Management/Administration for various programs utilizes personnel and other professionals depending on the specific scope of the project/program. During the year, the Authority had an increase in various contractual agreements incurring additional costs (direct) in providing these services. The largest contributor for the Costs of Providing services was the addition of Brigantine's golf course; Brigantine Golf Links. The Authority collects a yearly fee from the Golf course for management purposes. All other costs involved in executing these activities (personnel costs, administrative, insurance, etc) are reimbursed to the Authority. Even though the Authority is reimbursed, we opted to show the expenses in the budget to reflect salaries/wages, health benefits, and pension costs for the full-time employees at the golf course.

In 2015, the Authority initiated an Economic Development Initiative funded by the County. Although, the consultants' (Angelou Economics) report calls for the formation of a private Non-Profit Economic Development Corp; the Authority will continue to have a key role in the effort. In 2017, the Authority will have in place an agreement to staff the Alliances Economic Development office with our Economic Development Director, a new Administrative Assistant and possibly a Business Attraction/Retention Specialist. Under the agreement, direct costs (salaries/health/admin/etc) will be reimbursed. Separate from the Alliance, the Authority will hire a Business Loan officer to coordinate other business incentives for the Section 108 program, which is under the Economic Development Initiative. Some of the indirect costs incurred in the arrangement with the Alliance effort will be offset from the Economic Development agreement in place with Atlantic County.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The Authority generates fees primarily from the contracts with other governmental units and agencies. The categories of the Budget include our Administrative Expenses which represents our overhead, our Community Development Program, the Economic Development Program, Golf Course Operations and Project Management. The Authority anticipates continued collection fees from the Foreclosure Registry Program. The ACIA has entered into an agreement with various municipalities to assist the County in efforts to adequately track down the owners of abandoned properties, which are a cause for blight and attracting crime and in turn decreasing property values in the community. The program has been initiated to track responsible entities to register such properties. The registry program includes required specific information about the properties and protocols and follow up procedures that enhance the code enforcement effort.

The Authority's reimbursable fees (direct costs) increased primarily from the activities of Project Management, more specifically in the additional Management of the Brigantine Golf Links. In 2016, the Authority entered into a shared services agreement with Brigantine to provide Management services providing a \$60,000 Management fee. All other direct costs (salaries, health, insurance, etc) will be reimbursed to the Authority.

Another source of revenue will be generated from the annual fees the Authority will earn from the Stockton University Project and the Pooled Financing program.

The Board of the Authority has authorized and direct the issuance and sale of its not-to-exceed \$85,000,000 Stockton University General Obligation Lease Revenue Bonds (Stockton University Project), Series 2016A and \$60,000,000 County Guaranteed Revenue Bonds (Stockton University Project) Series 2016B. In the Series 2016A, the Authority will be involved in the construction of the first building at the Stockton Aviation Research and Technology Park. The Authority will draw down fees incurred from Project Management costs from the Bond Proceeds for administration's time and consulting fees associated with inspection and design. The Authority will be the conduit issuer for the Series 2016B Project, which is guaranteed by Stockton University. The Project will serve to create a new living and learning community that will benefit the broader University community as well as the residents of the City.

In addition, the Authority has issued its County Guaranteed Loan Revenue Bonds (2016 Pooled Loan Revenue Bonds) with various municipalities in the County in an effort to establish a pool of funds in order to assist the municipalities in permanently financing of various unfunded capital improvements and/or outstanding bond anticipation notes.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The Atlantic County Improvement Authority is continuing efforts through the Economic Development Initiative to foster development and redevelopment throughout the County to reduce reliance on the Casino Industry and Tourism Sectors of the economy. These efforts are all under the direction of the Atlantic County Administration and the Board of Chosen Freeholders,

In addition, the continued efforts under the Economic Development Initiative; include the implementation of the Atlantic County Economic Development Strategy and Action Plan, the Redevelopment Program,

Demolition Program, administration of HUD Funded Section 108 Business Loan program and a Business and Developer Assistance and Advocacy Program.

In 2017 the Authority will be providing Economic Development services in the form of staffing to the Atlantic County Economic Alliance, and be reimbursed for direct costs from the Alliance,

Atlantic County as a whole is continuing to show a strong demand for our Community Development programs, particularly in the area of affordable housing.

The Authority has no planned Capital Budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority is not proposing to utilize any Unreserved Retained Earnings in order to balance the 2017 budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

The Authority has a deficit in Unrestricted Net Position caused by the implementation of GASB #68. The Authority will continue to make pension payments to offset future deficits. Even though the Authority's Net Position shows a surplus of unrestricted funds before the GASB #68 implementation, the Authority will increase activities in Project Management, Administration of the Community Development Programs, Economic and Development/Redevelopment Initiative program.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

N/A

### AUTHORITY CONTACT INFORMATION 2017

Please complete the following information regarding this Authority. <u>All</u> information requested below must be completed.

Name of Authority:	Atlantic County Improvement Authority				
Federal ID Number:	22-1761485				
Address:	1333 Atlantic Avenue Suite 700				
City, State, Zip:	Atlantic City		NJ	08401	
Phone: (ext.)	609-343-2390 Fax: 609-343-2188				

Preparer's Name:	John C. Lamey, Jr.			
Preparer's Address:	1333 Atlantic Avenue Suite 700			
City, State, Zip:	Atlantic City	Atlantic City NJ 08401		08401
Phone: (ext.)	609-343-2390 Fax:		609-34	3-2188
E-mail:	lamey_john@aclink.org			

Chief Executive Officer:	John C. Lamey, Jr.		
Phone: (ext.)	609-343-2390	Fax:	609-343-2188
E-mail:	Lamey_john@aclink.org		

Chief Financial Officer:	Dianilda Torres			
Phone: (ext.)	609-343-2390	Fax:	609-343-2188	
E-mail:	torres_dianilda@aclink.org			

Name of Auditor:	Robert W. Allison			
Name of Firm:	Holman Frenia Allison	n, PC		
Address:	912 Highway 33 Suite 2			
City, State, Zip:	Freehold		NJ	07728
Phone: (ext.)	732-409-0800	Fax:	732-86	66-9312
E-mail:	ballison@hfacpas,com	1		

### **AUTHORITY INFORMATIONAL QUESTIONNAIRE**

### **Atlantic County Improvement Authority**

FISCAL YEAR:

FROM:

January 1, 2017

TO:

December 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 32
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$911,241,55
- 3) Provide the number of regular voting members of the governing body: 9
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <a href="http://fds.state.nj.us/njdca\_prod/fdssearch.aspx">http://fds.state.nj.us/njdca\_prod/fdssearch.aspx</a> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? <u>NO</u>
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO
  - If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all employees.
- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-47 NO If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
  - a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use NO
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

### Attachments to N-3

### Question 10.

As part of its annual budget process the Chairman of the Authority appoints a budget committee of three Board members with the Treasurer serving as chair of the committee. As part of developing the budget, that committee reviews and approves the recommendations of the Executive Director based on performance evaluations regarding salary increases for each employee. There is an employment contract in place for the Executive Director.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
  - a. First class or charter travel NO
  - b. Travel for companions NO
  - Tax indemnification and gross-up payments <u>NO</u>
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use NO
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? YES If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

### AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

### **Atlantic County Improvement Authority**

(Name)

FISCAL YEAR:

FROM:

January 1, 2016

TO:

December 31, 2016

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's <u>former</u> commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.
- Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:
  - a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
  - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Page N-4 (2 of 2)

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Atlantic County Improvement Authority
to December 31, 2017

For the Period January 1, 2017

-		L	Position	Repo	ortable Compensation Authority (W-2/ 1099)	Reportable Compensation from Authority (W-2/ 1099)	ı							
Name .	Title	Average Hours Per Week Dedicated to Position	Forme Highest Compensated Employed Key Employed Office	Base Salary/	Spans	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		Total Compensation	Average Names of Other Public Entities Where individuals Positions had Dedicated to an Employee or at Other Positions at Member of the Public Other Public Governing Body Entities Listed Entities Listed	Positions held at Other Public Entities Listed		1	Estimated amount of other compensation from Other Public Entities (frealth benefits, pension, payment in Compensation lieu of health	Total Compensation All Public
1 John C Lamey, Jr.	Executive Director	45		-	[		-1	\$ 127.796 None	te note delow	In Continuo C	n column o	(W-2/ 1099)	benefits, etc.)	ם
2 Neil McPeak	Treasurer	×	*							ale i			,	\$ 127,796
3 Milton L Hendricks	Asst. Secretary	77 7	: ×							None				0
4 John Armstrong	Commissioner	2 x						÷ 6	ď	Chaurman	;			•
5 Joseph Ingerni	Commissioner	2 X						5 6	Absecon	Mayor	<del>\$</del>	12,196	-	12,196
6 Robert J Tarby, Sr	Vice Chair	' K	×					5 6		None				0
7 Donald Guardian	Commissioner	2 ×	!					5						Q
8 Roy Foster	Chalrman	× ×	*					5	r Atlantic City		\$	103,000	15,866	118,866
9 Edwin Blake	Secretary	. K	: ×					6		None				o
10 Robert Gross	Commissioner	. ×						0		None				0
Ħ								6	U UKBA (PEKS)	Retired			78,000	78,000
12								0						٥
13								0 '						0
14								0 6						0
15						•		9 0						0
Total:				\$115,393	S	s	\$ 12.403 \$	307 761 \$			ľ			
				100	The second division in the second	Control of the last of the las	* ****	70000	•		'n	115,196 S	\$ 93.866 \$	426.259

(1) insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Atlantic County Improvement Authority

For the Period January 1, 2017

ŧ.

December 31, 2017

ខ

	# of Covered Members	Annual Cost Estimate per Employee	Total Cost Estimate	# of Covered Members	Annual Cost			
	(Medical & Rx) Proposed Budget	Proposed Budget	Proposed Budget	(Medical & Rx) Current Year	per Employee Current Year	Total Prior	\$ Increase	% Increase
Active Employees - Health Benefits - Annual Cost							(200	(acea cease)
Single Coverage	I	\$ 13.405	\$ 13.405				\$ 13 ADE	10//10/
Parent & Child	2					՝ '	40,405	#DIA/0!
Employee & Spouse (or Partner)	m	24,445	73,335				73 335	#DIV/0!
Family	8	32,962	263,696			F	263,696	#DIV/01
e Cost Sharing Contribution (enter as negative - )		employed and a second and a sec	(55,820)	and the second s	And the second s		(55.820)	#DIV/01
Subtotal	14		337,356	0			337,356	#DIV/0i
Commissioners - Health Benefits - Annual Cost								
Single Coverage			1					
Parent & Child			1 !				1	#DIV/0!
Employee & Spouse (or Partner)			• •			ı	•	#DIV/0!
Family			1		•	t	ļ	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )							I	#D/A/G#
Subtotal	0		1	C				#DIV/0;
		44414444444444444444444444444444444444				1	•	in/Alg#
Retirees - Health Benefits - Annual Cost								
Single Coverage	7	995	995			1	900	10/ VIC#
Parent & Child			l				700	#0/\0; #0/\0;
Employee & Spouse (or Partner)			1					i0/\lambdalg#
Final Over Cost Sharing Contain Contains (automore and the contains)		1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	•			•	ı	#DIV/0!
Linkroyee Cost Staring Contribution (enter as negative - ) Subbotal		The service of the se			Conf. Service on Conf. Service of Conf. Service on Conf.			#DIV/0!
סתהיכים		V (1986)	995	0	A CONTROL OF THE PROPERTY OF T	•	995	#DIV/0i
GRAND TOTAL	15		\$ 338,351			v	\$ 220 251	10/2
		II			•		100'000 ¢	#DIA/0;
Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Answer in Box) (Place Answer in Bo		Yes	Yes or No				
•		_		3				

Note: Remember to Enter an amount in rows for Employee Cost Sharing

2017 Estimated Salaries using 2017 rates "Salaries using 2% increase over 2016 rates "Health Insurance actual 2016 rates - Ne Chango"

Craig, Steven  Comier, Jerome P. (Dental/Vision)  Dale, Thomas  Dale, Th	2016 S/W 573,140 573,040 558,500 335,700 581,500 581,500	Wincrease	Employee Pay Rate	ACIA ust	2017	2017	2017	ACIA cost	Day Day	Per Pay
Houry  (Dental/Vision) 1167 1167 2080  a 2080 2080  a 2080 2080  ental & Vision) 2080  child & Vision) 2080  d (Dental&Vis) 1040  2080	016 S/W 573,140 523,040 528,500 535,700 581,500 581,500	W/increase	Rate							
(Dental/Vision) 2080	573,140 523,040 528,500 535,700 531,500 560,520			Payroll Taxes	Health + Rx	Dental/Vision	Total Benes	Health Benes	EE coatrib.	EE contrib.
(Dental/Vision) 2080 1167 1167 2080	573,140 523,040 528,500 535,700 531,500 560,520			7.65%	2016 ACTUAL	2017	Health/Rx/D/V	(Tess co pd.amt.)	Jan-June 2017	July-Dec 2017
Dental/Vision   2080   .	572,140 528,540 558,500 535,700 531,500 560,520									
Chental Vision   1167   2080	\$23,040 \$28,500 \$35,700 \$31,500	\$74,603	\$35.8668	\$5,707	\$0.00	\$1,122.00	\$1,122,00	\$1,122.00	\$0.00	\$0.00
a 2080 2080 2080 2080 2080 2080 2080 208	\$35,700 \$31,500 \$60,520	\$35,000	20.000	\$2,673	\$0,00	\$995.40	\$995.40	\$995.40	\$0.00	\$0.00
a 2080  centul & Vision) 2080  d (Dentul&Vis) 1040  7080	\$35,700 \$31,500 \$60,520	029,628	\$28.6875	\$4,565	\$22,814.38	5814.30	\$23,629,68	\$19,751.04	\$161.61	\$161.61
2050 ental & Vision) 2050 (Dental&Vis) 2050 (Ontal&Vis) 1040 2050	\$81,500	\$47,500	\$22.8365	\$3,634	\$31,826.64	\$1,151.04	\$32,977.68	\$30,113.28	\$119.35	\$119,35
2080 2080 2080 3080 1040	\$60,520	\$83,130	\$39.9663	\$6,359	\$22,814.88	\$814.30	\$23,629,68	\$23,097.34	\$266.17	\$266.17
2030 2080 2080 2080 2080 2080		561,730	625.6779	\$4,722	\$31,858.56	1995.40	\$32,853.96	\$27,438.12	\$225.66	\$225,66
2080 hard (Dentul&Vis) 1040 ert	\$69,287	\$70,673	\$33,9774	\$5,406	\$0.00	\$1,151.04	\$1,151,04	\$1,151.04		
d (Dental&Vis) 1040	113,130	\$115,393	\$55,4774	\$3,328	\$11,407,44	\$995.40	\$12,402.84	\$8,410.20	\$166.36	\$166,36
0802	006,012	\$40,900	\$39,3269	\$3,129	\$0.00	\$314.30	\$314.80	\$314.30	20.00	\$0.00
	\$45,900	\$51,500	\$24.7596	\$3,940	\$22,814.88	\$814.80	\$23,629.68	\$20,207.52	\$142.59	\$142.59
arles 1167	525,000	\$35,000	\$29,9914	\$2,678	\$0.00	\$0.00	\$0.00			
Riggs, Lot M. 1820 Se	\$67,302	568,648	537,7187	\$5,252	\$20,419.32	\$995.40	\$21,414.72	\$16,718,16	\$195.69	8195.69
2030	529,250	\$40,035	\$19.2476	\$3,063	\$0.00	\$449.40	\$449.40	\$449,40	20.00	\$0.00
J.	\$32,245	\$32,890	\$15.8125	\$2,516	\$31,826,64	\$1,151,04	\$32,977.68	\$31,386,24	15,992	\$66.31
2080	\$61,384	266,000	\$31,7308	\$5,049	\$31,826.64	\$1,151,04	\$32,977.68	\$26,930,64	96.1222	\$251.96
2080	\$103,000	\$105,060	\$50.5096	\$3,037	\$20,419,32	\$314.30	\$21,234.12	\$14,087,40	\$7.762\$	\$2.97.78
Administrative Assistant (ACEA)		\$35,000	16.82692308	\$2,677.5	\$31,826.64	\$1,151.04	\$32,977.68	\$31,068.00	75.672	75.972
Business Attraction/Retention Director (ACEA) 2080		275,000	. 36.05769231	55,737.5	\$31,826,64	\$1,151.04	89.776,582	\$25,657,44	\$305.01	\$305.01
Project Manager (PT)	-	\$35,000	29,99143102	\$2.677.5	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00
Administrative Assistant/Receptionist		230,000	14,42307692	\$2,295.0	531,826.64	51,151,04	\$37.977.68	\$31,386,24	\$66.31	\$66.31
Business Loan Officer (Econ Dev)		260,000	28.846153851	\$4.590.0	\$31,826,64	\$1,151,04	89'246'ZES	\$27,567.12	\$225.44	\$225.44
	-									
	8929,798	\$1,222,732		\$93,539	\$375,335,76	\$14,231.16	\$394,171,08	\$5,38,351,38	\$2,569.81	\$2,569.81
DCKK Enrollees (Group Life & LTD)								*SHBP, dental, vision	e	

_	_	_	_		_	_									•											
Employee Contribution		Calc Yrd; 7/1/16-12/31/16	Historick	(Property)	Realth for	% of Plan-Yr.5				20.00	20.00	27 04.3	20,5,10	\$257.60	22.25.66		1000	3100,52	50,00	595.16			\$195.88	566,37	5225,66	
Anthroyes Compunos		Calc. Yr4: 1/1/16 - 6/10/16	Biwealdy	Health Tax		% of Pho-Yr 4			20.00	0000	30,00	579.63	S E C	0077777	577.5,66		63915		34.00	595.16	-		37.5.88	\$66,37	5225,66	
			OASSE DR 274 ERREY INCTEDS	PerPey	Fig. marie	Constitution of the consti	July-Dec 2016	_	\$0.00	So no		279.65	2257.60	27 2000	001	20.00	5166.52	80.68	Cne 10	47.000	20,00	X3-5613.	122,333	10000	277.3.60	See and application
		6 1 7 1 1 1	THO TOPY	PerPay	EE contrib	Turn 0000	Otor population		20.00	20,00	6) 000	213,000	\$2.57.60	27.75.66	60.00	2000	21,66,52	20.00	59.2502		34,00	\$1,95.88	\$56.37	2775.66	2000	200,000
		2016	L	+	Haalth Benes*	Class on nd arm!			51, 101.24	5952,68	50 231.048.20	L	517,495,52	4 327,395,40	27,101.74	L	1	20.00	\$21,334.08		1	2 216,691,28	231,366,92	527,543.96	L	
		-	100	-						82	1,911.60		1	5,415.84	-	2 000 /0	$\frac{1}{1}$	-	2,283,84	-	L	1	1,592.88	5,415.84	7,153.92	
		2016	Dental & Vision Total Health		Seneral			24 TOT 1		1	24 32,959.80	6 73.677.93	1	"  	24 1,101,24	52175.57	ŀ	1	23,617,92	•	A COE 10	+	+	4 32,959.80	21,220,08	
	2016		Health + Rx Dental 8	_			_	12,101.52	-	1	31,101,24	22,897,56 5780,16	31 RKB CK 8000 /0	Į	51,101,24	11,418.84 5952,68	00.02	23,488,62	1	20,00	20,439.72	L	1		9.72 \$780.36	
	-		Healt	_				_		];  -  -		M/5 22.8	1			5 11,4	_	9 CC 3/W	L		20,4	20 62 3		20,40	20,439.72	
		1							Ratired												ĺ					
2016	Employes Pay	ſ					0.00	201,040	ន	25.700	202 752	anc are	360,520	254,287	011.110	7,17,17	240,200	245,900	\$14,000	200	207,702	532,245	\$61,384	101.000		
		Hours					0000		2080	2080	2080		2080	2080	2080		3	2080	780.	1830		2080	. 0202	2080		
							Craig, Steven (Dental & Vision Only)	Jornier Jerome P (Darte) 2: 35:22-3	West Claim I.	dunes, Giorna Lisa	Edminds, limothy	Giralo, Joseph J.		minute, John - (Dental & Vision)	amey, John C.	fcGonigal, Richard (at 20 hrs.)	Acquienn Robert	The state of the s	Laborator, Charles	Kugas, Lon M.	Bomas Robert ?	Towns Division	ies, Dimiran	Usber, Gerald M.		
L	_	_	-	١.,	ı		의	<u>U</u>	ΙĊ	11	āļ,	ď	Þ	ij,	11	Ź	Ž	مُ[	11	4	É	ŀ	3 6	7		

7,175,64 38,653,02 \$198,471,72

# Schedule of Accumulated Liability for Compensated Absences

Atlantic County Improvement Authority

For the Period

January 1, 2017

2

December 31, 2017

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Abcences

Legal Basis for Benefit

			(check appli	check applicable items)
Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated	bbroved por ppor	esolution dividual mployment greement
Steven Craig	35	\$ 3.500	∀ ∀ !]	II ×
Gloria L Duffner	19		×	×
Timothy Edmunds	15	2,713	×	×
Joseph J Giralo	1249	19,564	×	×
John Hammer	116	13,955	×	×
John C Lamey	397	23,532	×	×
Richard McGonigal (at 20 hrs)			×	×
Robert McGuigan	62	1,823	×	×
Charles Pfrommer			×	×
Lori M Riggs	186	16,233	×	×
Robert J Thomas	73	5,380	×	×
Dianilda Torres	91	3,190	×	×
Gerald M Slusher	29	8,417	×	×
Total liability for accumulated compensated absences at beginning of current year	s at beginning of current year	\$ 100,130		

The total Amount Should agree to most recently issued audit report for the Authority

# Schedule of Shared Service Agreements

Atlantic County Improvement Authority January 1, 2017

For the Period

December 31, 2017

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Data	Agreement	Amount to be Received by/ Paid from
Atlantic County Improvement				2000	File Date	Adulointy
Authority (ACIA)	Atlantic County	Grant Administration	2015 CDBG and HOME Program	10/1/2015	9/30/06/0	240.024
ACIA	Atlantic County	Grant Administration	2016 CDBG and HOME Program	10/1/2016	9/30/2018	
			CDBG Section 108 Loan program (fee			
ACIA	Atlantic County	Grant Administration	based)	10/1/2015	9/30/2018	up to \$120,000
			CBBG Section 108 Loan program (fee			
ACIA	Atlantic City	Grant Administration	based)	10/1/2015	9/30/2018	10/1/2015   9/30/2018   10 to \$60 000
ACIA	Atlantic City	Project Management	Demolition	4/23/2015	12/31/2016 \$	20 500
ACIA	Atlantic Cape Community College	Project Management	ACCC Student Success Center	7/28/2015	7.007/10/0	ľ
Atlantic County Utilities Authority	ACIA	Se	Health Rehefit: Pension Administration	7/20/2013		7
ACIA	Brigantine Golf Links		Care Secretary Charles Administration	//T//701P	//10/701/	\$ 6,500
ACIA	Croca Too Cale Comme		GOIT Operations	1/1/2016	12/31/2017	\$ 60,000
	oreen tree golf course	Project Management	Golf Operations	1/1/2016	12/31/2017	\$ 58,000
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	;	-	Atlantic County Foreclosure Registry			
ACIA	Community Champions	Administrative Services	Program	1/1/2016	12/31/2017	Est \$250.000
						222
						•

If No Shared Services X this Box

### **2017 AUTHORITY BUDGET**

**Financial Schedules Section** 

Atlantic County Improvement Authority
January 1, 2017
to December 31, 2017

For the Period

				<u>}</u>	. 2017 Pro	FY 2017 Proposed Budget	et.			FY 2016 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adooted	% Increase (Decrease) Proposed vs. Adooted
	CDP Ad	CDP Admin Fees	Economic Development		Golf Course Operations	Project Management	Other: Operating	N/A	Total All Operations	Total All Operations	<b>a</b> 	Operations	All Operations All Operations
REVENUES											{	chciarions .	ai operations
Total Operating Revenues	<b>ب</b>	385,472	\$ 919,155	₹.	844,913 \$	637,770	\$ 191,506	\$	\$2,978,816	\$ 2,198,267	\$ 19	780,549	35.5%
Total Non-Operating Revenues					,		600	'	009	4	400	200	\$0.0%
Total Anticipated Revenues		385,472	919,155	25	844,913	637,770	192,106		2,979,416	2,198,667	29	780,749	35.5%
APPROPRIATIONS													
Total Administration		•		1	1	1	692,040	1	692,040	746,885	22	(54,845)	-7.3%
Total Cost of Providing Services		291,690	745,155	ιņ	713,913	473,521	1	1	2,224,279	1,427,733	33	796,546	55.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	;	'			'	t	•	•	t .		1	ŧ	#DIV/0i
Total Operating Appropriations		291,690	745,155	Ŋ	713,913	473,521	692,040	1	2,916,319	2,174,618	818	741,701	34.1%
Total Interest Payments on Debt Total Other Non-Operating Appropriations		1 1		1 1		1 1	, 1	1 1	,			r i	i0/AIG#
Total Non-Operating Appropriations		 			1		l	'	1		 		10/NIG#
Accumulated Deficit		-			•	1	,		1		,	1	#DIV/Oi
Total Appropriations and Accumulated Deficit		291,690	745,155	и	713,913	473,521	692,040	•	2,916,319	2,174,618	18	741,701	34.1%
Less: Total Unrestricted Net Position Utilized		, ,		ι	1	1	1	'	'		 	1	#DtV/0!
Net Total Appropriations		291,690	745,155	10	713,913	473,521	692,040	1	2,916,319	2,174,618	812	741,701	34.1%
ANTICIPATED SURPLUS (DEFICIT)	\$	93,782	\$ 174,000	\$ 0	131,000 \$	164,249	\$ (499,934) \$		\$ 63,097	\$ 24,049	\$	39,048	162.4%

### **Revenue Schedule**

Atlantic County Improvement Authority January 1, 2017

For the Period

December 31, 2017

% Increase (Decrease)

\$ Increase (Decrease)

			FY 2017 Pro	FY 2017 Proposed Budget	et			FY 2016 Adopted Budget	Proposed vs. Adopted	Proposed vs. Adopted
	CDP Admin Fees	Economic Development	Golf Course Operations	Project Management	Other: Operating	N/A	Total All Operations	Total All Operations	All Operations All Operations	All Operations
OPERATING REVENUES Service Charges										
Residential				:			- \$	\$	٠.	#DIV/0i
Business/Commercial Industrial							1 1	1 (	• 1	#DIV/0i
Intergovernmental	384072					-	384,072	429,934	(45,862)	-10.7%
Other Total Service Charges	384,072	1		1		-	384,072	429,934	(45,862)	#DIV/0! -10.7%
Connection Fees										
Residential			-				1	1	1	#DIV/0i
Business/Commercial							•	1	ı	#DIV/0i
Industrial							ı	ı	1	#DIV/0i
Intergovernmental		-		,			1	1	1	#DIV/0i
Other							1	J	1	#DIV/0i
Total Connection Fees	1	4	1	1	1	'	•	,	•	#DIV/0!
Parking Fees										
Meters							1	1	•	#DIV/0!
Permits							•	•	•	#DIV/0i
Fines/Penalties							•	•	•	#DIV/0!
Other							1	ľ	1	i0/AIG#
Total Parking Fees	I	•	1		•	1	•			#DIV/0i
Other Operating Revenues (List)										
Bid Package Fees	1400						1,400	1,200	200	16.7%
Bond Fees					186506		186,506	2,000	179,506	2564.4%
Project Administration Fees			131000	416000	2000	•	552,000	466,000	86,000	18.5%
Reimbursable Expenses		645155	713913	221770			1,580,838	1,294,133	286,705	22.2%
Foreclosure Registry Program		250000					250,000	•	250,000	#DIV/0i
Section 108 Program		24000					24,000		24,000	#DIV/0!
Type in (Grant, Other Rev)							•	•	1	10/\ld#
Type in (Grant, Other Rev)							•	•	1	#DIV/0!
Type in (Grant, Other Rev)							1	ı	1	#DIV/0i
Type in (Grant, Other Rev)					-		1	1	•	#DIV/0i
Type in (Grant, Other Rev)							•	•	,	#DIV/0i
Total Other Revenue	1,400	919,155	844,913	637,770	191,506	1	2,594,744	1,768,333	826,411	46.7%

### Revenue Schedule

Total Operating Revenues	385,472	919,155	844,913	637,770	191,506	- 2,978,816	2,198,267	780,549	35.5%
Other Non-Operating Revenues (List)									
Type in							•		10/210#
Type in						-	•	1	#0/v/0#
Type in								,	#DIV/0!
Type in						-	•	j	io/ala#
T. Day T.						1	1		#DIV/0i
						•		•	#DIV/0i
lype in					•				#U//IC#
Total Other Non-Operating Revenue	•	1	1	,	-				#DIV/0!
Interest on Investments & Deposits (List)									:0/2/2#
Interest Earned					009	000	400	200	%O OS
Penalties							2	200	10/700#
Other							•		i0/\lag{4}
Total Interest	,	1		ı	009	009	400	000	#Div/0:
Total Non-Operating Revenues	1	,	1	•	909	009	400	200	%0.05 50.0%
TOTAL ANTICIPATED REVENUES	\$ 385,472 \$	919,155 \$	844,913 \$	\$ 077,759	637,770 \$ 192,106 \$	- \$2,979,416	\$ 2,198,667	\$ 780.749	35.5%

# Debt Service Schedule - Principal

If Authority has no debt X this box	×		Atlantic County Improvement Authority	ement Authority					
				Fiscal Year Ending in	ng in				
	Adopted Budget	Proposed Budget Year							
	Year 2016	2017	2018	2019	2020	2021	2022	Thought	lotal Principal
CDP Admin Fees							7707	וופנפמוופו	Surstannik
Type in Issue Name									v
Type in Issue Name									· Դ
Type in Issue Name									1
Type in Issue Name									ı
Total Principal	,			•		'			1
Economic Development							'		-
Type in Issue Name									,
Type in Issue Name									•
Type in Issue Name								-	r
Type in Issue Name									•
Total Principal	1	-		1					-
Golf Course Operations									
Type in Issue Name	•								
Type in Issue Name									•
Type in Issue Name									,
Type in Issue Name									
Total Principal	-	•		1					•
Project Management								•	ı
Type in Issue Name									
Type in Issue Name									1
Type in Issue Name									1
Type in Issue Name									1
Total Principal	'								'
Other: Operating						'	•	1	1
Type in Issue Name									
Type in Issue Name									1
Type in Issue Name									•
Type in Issue Name									•
Total Principal		,							
. A/N					•	•	1		•
Type in Issue Name									
Type in Issue Name									•
Type in Issue Name								-	j
Type in Issue Name									•
Total Principal	r			F	'		,		•
TOTAL PRINCIPAL ALL OPERATIONS	\$	\$	\$	\$	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	1			
				,		1	-	^	٠

Indicate the Authority's most recent bond rating and the year of the rating by ratings service. Moody's

Standard & Poors Fitch Bond Rating Year of Last Rating

# Prior Year Adopted Appropriations Schedule

### Atlantic County Improvement Authority

				ri zuro Audolea buaget			
	CDP Admin Fees	Economic Development	Golf Course Operations	Project Management	Other: Operating	A/N	Total All Operations
OPERATING APPROPRIATIONS Administration - Personnel						 	
Salary & Wages					\$ 367,144		367,144
ringe benefits					181,080		181,080
iotal Administration - Personnel					548,224		548,224
Administration - Uther (List)							
General Office Expenses					21,800		21.800
Professional Svcs/Fees					42,595		42 595
Liability insurance/Pension					104,550		104,550
4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4							
Wiscellaneous Administration*					29,716		29.716
Total Administration - Other	,	,	-	•	198,661		- 198 661
Total Administration			•	,	746,885		
Cost of Providing Services - Personnel							
Salary & Wages		219,692	259,572	76,500			755 764
Fringe Benefits		41,933	50,745				112 678
Total COPS - Personnel	,	- 261,625	310,317	005'96			668.442
Lost of Providing Services - Other (List)							
Computer/Software Equipment							20.000
Protessional Svcs/Fees	51,650	7	15,155				685,405
General Office Expenses	5,450	21,000		2,500			28,950
Iype in Description							•
Miscellaneous COPS*			17,500				24,936
Harris Cores Cores	57,100		32,655				- 759,291
Lotal Cost of Providing Services	57,100	719,161	342,972	308,500	-		1,427,733
i otal Principal Payments on Debt Service in Lieu							
Or Depreciation			1		•		•
Total Operating Appropriations	57,100	719,161	342,972	308,500	746,885		2,174,618
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt			1		•		r
Operations & Maintenance Reserve							
henewas & heptacement Reserve Municipality/County Appropriation							
Other Reserves							
Total Non-Operating Appropriations							
TOTAL APPROPRIATIONS	57,100	719,161	342,972	308,500	746,885		2.174.618
ACCUMULATED DEFICIT							
DEFICIT	57 100	19161	C70 C12	9000	1000		
UNRESTRICTED NET POSITION UTILIZED			216,240	nne'ene	/46,885		2,174,618
Municipality/County Appropriation	,		•	•	•		
Other							
Total Unrestricted Net Position Utilized					-		
OTAL INC. APPROPRIATIONS	5 57,100	\$ 719,161	\$ 342,972	308.500	\$ 746.885 \$		2.5 177 510

<sup>\*</sup> Miscellaneous line items may not exceed 5% of total operating appropriations shown below, If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.
5% of Total Operating Appropriations \$ 2,855.00 \$ 37,344.25 \$ 17,148.60 \$ 15,425.00 \$ 37,344.25 \$ - \$ 10.

For the Period

Atlantic County Improvement Authority
to December 31, 2017

January 1, 2017

% Increase

\$ Increase

									(Decrease)	(Decrease)
			FY 2017	FY 2017 Proposed Budget	3et			Budger	Adopted	Adopted
	CDP Admin Fees	Economic Development	Golf Course Operations	Project	Other	4/8	Total All	Total All Orestrone	All Omerations	All One-private
OPERATING APPROPRIATIONS										
Administration - Personnel Salary & Wages					ĺ					
Fringe Benefits					5 505,441		355,441	367,144	5 (1,703)	5.5% \$ 5.5%
Total Administration - Personnel	,				497,702	١,	497,702	548,224	(50,522)	%7.6×
Administration - Other (List)										
Professional SVCS/Fees					46,095		46,095	21,800	24,295	111.4%
Contraction of the company	•				29,716		29,716	42,595	(12,879)	-30.2%
General Admin expenses					52,200		52,200	104,550	(52,350)	-50.1%
Mirrollanders Administration					66,327		66,327		66,327	#DIV/01
Total Administration - Other							,	29,716	(23,716)	-100.0%
Total Administration				-	194,338		194,333	198,661	(4,323)	-2.2%
Cost of Providing Service - Personnel	•	•		•	692,040		692,040	746,385	(54,845)	-7.3%
Salary & Wages	143,230	775 060	530 074	061.001			1		;	
Fringe Benefits	096'29	119.422	199,99				1,145,231	497,583	590,527	106.3%
Total COPS - Personnel	211,130	394,482	539.862	726 757			301 01/1	112,5/3	415,515	183.5%
Cost of Providing Services - Other (List)						,	1,4/4/203	744/200	242,202	120.3%
Computer/Software Equipment		15,000					15,000	טטייטי	1000 97	ì
Liability Incurance/Pension	25,000	5,407	32,046				97,73	200/07 200/07	(000/5)	20.53- 20.53-
Professional Sves/Fees	51,650	311,000	5,505	207,500			575,655	28,950	546.705	1298 4%
Unemployment Expense			35,500				36,500		36,500	***************************************
Miscellaneous COPS*	3,250	19,266					33,115	24.936	818	27 8%
Total COPS - Other	80,500	350,673			,	,	751.994	759.291	(7.297)	25.25 20.7-
Total Cost of Providing Services	291,690	745,255	713,913		1	1	2,224,279	1,427,733	796.546	25.25%
Iotal Findapal Payments on Debt Service in Lieu of Depresation										
Total Commence & solutions of the Commence of		1	•	•		-	1		•	#DIV/OI
NON-OPERATING APPROPRIATIONS	089(187	745,155	713,913	473,521	692,040	,	2,916,319	2,174,618	741,701	34.1%
Total Interest Payments on Debt	1	•								
Operations & Maintenance Reserve					,	'	•	•	•	#D[V/0]
Renewal & Replacement Reserve							•	•	•	io/NG#
Municipality/County Appropriation							1		•	#DIV/01
Other Reserves							•		• 1	#D///O#
Total Non-Operating Appropriations	•	1				ļ,	1	,		0/104
TOTAL APPROPRIATIONS	291,690	745,155	713,913	473,521	592,040	.	2,916,319	2.174.618	107 127	70/AIC#
ACCURATED DEFICIT							•		'	IC/AIG#
DEECT		1								
JUNESCREICHED NET BOSTILON I THE TEST	797,690	745,155	713,913	473,521	692,040	'	2,916,319	2,174,618	741,701	34.1%
Municipality/County Appropriation	•	•	,							
Other						•	1	•		#DIV/0:
Total Unrestricted Net Position Utilized		•			•		,	,		#D/\\Q#
TOTAL NET APPROPRIATIONS	\$ 291,690	\$ 745,155	\$ 713,513	\$ 473,521 \$	\$ 692,040 \$		\$ 2916.319	2137716 2		#DIV/01
					ı		ı		10/°C5/	341%

<sup>\*</sup> Miscellaneous line items may not exceed 5% of total operating appropriations shown below, if amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.
5% of Total Operating Appropriations \$ 14,584.50 \$ 37,257.75 \$ 35,695.65 \$ 23,676.05 \$ 34,602.00 \$ . \$ 145,815.95

## Prior Year Adopted Revenue Schedule

### Atlantic County Improvement Authority

				EV 2016 Adomesed Budget			
	CDP Admin Fees	Economic Development	Golf Course Oneseason	adone and de la compact			
OPERATING REVENUES			con compe operations	ri oject iwanagement	Order: Operating	N/A	Total All Operations
Residential						į	í
Business/Commercial							٠ •
Industrial							
Intergovernmental Other	399,934	30,000					429,934
Total Service Charges	399 934	000 02				į	
Connection Fees		novoc novoc			1		429,934
Residential						i	
Business/Commercial							
Intergovernmental							,
Other							
Total Connection Fees							,
Parking Fees							
Meters							_
Permits							
rines/ renaines							•
Hotel Duding East							
Other Operation Persons (1915)	,	•					
old palace for	,						
Bond Fees	1200		•				1,200
Project Administration Fees		000 00	1		2,000		2,000
Reimbursable Expenses		719 160	71,000	370,000	2,000		466,000
Type in (Grant, Other Rev)		OPT'CT /	362,973				1,294,133
Type in (Grant, Other Rev)							,
Type in (Grant, Other Rev)							•
Type in (Grant, Other Rev)							1
Type in (Grant, Other Rev)							1
Type in (Grant, Other Rev)							
Type in (Grant, Other Rev)							•
Jotal Other Revenue	1,200	739,160	433,973	582,000	12,000		1 768 333
NON-OPERATING PEYCHING	401,134	769,160	433,973	582,000	12,000	'	
Other Non-Operating Revenues (List)							
Type in							ľ
Type in							•
Type in							•
Type in							•
Type in							
Other Man Man Constitution							
Interest on investments & Denosite	,	,	,				•
Interest Farned							
Penalties					400		7
Other							•
Total Interest							1
Total Non-Operating Revenues					400	1	400
TOTAL ANTICIPATED REVENUES	\$ 401 124	021.027			400	•	
	*CT,170*	097'697	5 433,973	\$ 582,000	\$ 12,400 \$	•	- \$ 2,198,667

# Debt Service Schedule - Interest

Atlantic County Improvement Authority

If Authority has no dob+ Y +kic have	>	4	Atlantic County Improvement Authority	ement Authority					;
VOT CHIEF COLORS	······································								
		Proposed		נוזכמו ובתו דוומוו	n bi				,
	Adopted Budget	Budget Year							Total Interest
	Year 2016	2017	2018	2019	2020	2021	ccoc		Cayments
CDP Admin Fees					2122	7707	7707	Inerearter	Outstanding
Type in Issue Name									4
Type in Issue Name									·
Type in Issue Name									•
Type in Issue Name									•
Total Interest Payments		1							
Economic Development						•			1
Type in Issue Name									
Type in Issue Name									•
Type in Issue Name									•
Type in Issue Name									•
Total Interest Payments									•
Golf Course Operations					1	•	-	1	•
Type in Issue Name									
Type in Issue Name									1
Tyne in Issue				-					
Type in Issue Name									•
Total Interest Payments									ı
Project Adaptacement	•	i		-		-	•	1	
Time in famous									
lype in issue Name									
Type in Issue Name									t
Type in Issue Name									ŧ
Type in Issue Name									ŧ
Total Interest Payments									1
Other: Operating						1	1		,
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									,
Type in Issue Name									
Total Interest Payments									•
N/A		•		-		-	•	-	1
Type in Issue Name									
Type in 1950s Name							•		•
Time is been warned									•
Type in Issue Ivame									
type in issue name									•
Total Interest Payments		1							•
TOTAL INTEREST ALL OPERATIONS	\$	\$	\$	\$	*		•	'	•

# Net Position Reconciliation

# Atlantic County Improvement Authority

For the Period

January 1, 2017

December 31, 2017 2

FY 2017 Proposed Budget

505,983

Operations Total All

۷ Z

Operating

Operations Management

Development Economic

CDP Admin

Fees

Golf Course

505,983

1,895,097

(1,398,601)

(1,398,601)

9,487 1,895,097

9,487

100,000

100,000

1,398,601

1,398,601

# TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

Less: Invested in Capital Assets, Net of Related Debt (1)

Less: Restricted for Debt Service Reserve (1)

Less: Other Restricted Net Position (1) Total Unrestricted Net Position (1)

Less: Designated for Non-Operating Improvements & Repairs

Less: Designated for Rate Stabilization

Less: Other Designated by Resolution

Plus: Accrued Unfunded Pension Liability (1)

Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)

Plus: Estimated Income (Loss) on Current Year Operations (2) Plus: Other Adjustments (attach schedule)

# UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget Unrestricted Net Position Utilized in Proposed Capital Budget Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

# PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR 3

100,000		ı	,	1		100,000
ı	1	,				\$ -
100,000	,	ı	t	1	:	\$ 100,000 \$
'	1	1	ı	'	•	٠, ٧
1		t	1		ť	۸
	ı	1	t	1	<b>₹</b> /	7
1	,				- <b>C</b> 7	<b>)</b>
—·					⋄	

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

145,816 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the 37,258 \$ 35,696 \$ 14,585 <u>timeline for elimination of the deficit</u>, if not already detailed in the budget narrative section.

## 2017 Atlantic County Improvement Authority

# AUTHORITY CAPITAL BUDGET/ PROGRAM

### 2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

### **Atlantic County Improvement Authority**

	FISCAL YEAR:	FROM:	January 1, 2017	TO:	December 31, 2017	
	he Capital Budget/Proy the governing boo	ogram approved,	pursuant to N.J.A.C.	5:31-2.	n annexed hereto is a true. 2, along with the Annu ority, on the 28th day	al
			OR			
•	•	o adopt a Capital	•		tic County Improvements said fiscal year, pursual	
Ot	fficer's Signature:	Mr C	Jamy /	,		
Na	ame:	John C. Lamey,	Jr.			
Ti	tle:	/ Executive Direct	tor			

Fax Number:

609-343-2390

1333 Atlantic Avenue, Suite 700

Atlantic City, NJ 08401

609-343-2390

Address:

Phone Number:

### 2017 CAPITAL BUDGET/PROGRAM MESSAGE

### **Atlantic County Improvement Authority**

FISCAL YEAR: FROM: January 1, 2017 TO: December 31, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

The County and the Atlantic County Improvement Authority ("ACIA") have determined to work together to design, develop, finance, construct and operate the first building in the Aviation Park in order to stimulate the development of the Aviation Park. In furtherance of such effort the ACIA intends to sublease from SARTP, for \$1.00, a portion of the Aviation Park to facilitate the financing, construction and operation of the first building and supporting improvements within the Aviation Park, which will include approximately 66,000 square feet of office, research and retail space ("Initial Improvements"). Thereafter, the ACIA will further sublease space within the Initial Improvements to primarily aviation industry-related tenants. Toward that end, the ACIA and SARTP have already engaged in productive discussions with a number of prospective tenants. The costs associated with the, design, construction and financing of the Initial Improvements will be funded through (a) the ACIA Bonds and (b) the County Bonds.

On March 9<sup>th</sup>, 2016, ACIA received positive findings from the Local Finance pursuant to N.J.S.A. 40A:5A-6 and 40:37A-80, in connection with the issuance of Lease Revenue Bonds or Project Notes in an amount not to exceed \$15,500,000 (the "ACIA Bonds"), the proceeds of which will be used to fund a portion of the costs associated with the Initial Improvements consisting of the first building at the Stockton Aviation Research and Technology Park (as defined below), as follows:

- (i) Adoption by the ACIA of a general bond and a Supplemental Bond Resolution ("ACIA Bond Resolution"); and
- (ii) Adoption by the County of an ordinance guaranteeing the payment by the County of debt service due on the ACIA Bonds (the "County Guaranty Ordinance").

For its part, on that same date, the County was approved, pursuant to N.J.S.A. 40A:2-11(c) and 40A:2-7(d), to waive down payment in connection with the adoption of a bond ordinance, which authorized the issuance of bonds in an amount not to exceed \$7,500,000 to fund a portion of the costs associated with the Aviation Park (the "County Bonds").

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

The Atlantic County Economic Development Strategy and Action Plan dated September 24, 2015 (the "Strategic Plan") identified certain industries that should be targeted in order to encourage economic development throughout the County. One of the targeted industries in the Strategic Plan is the aerospace and avionics industry which, as described in the Strategic Plan, should include the development of the Stockton Aviation Research and Technology Park in Egg Harbor Township ("Aviation Park"), because it "offers the strongest leverage in its economic development portfolio. . ." The Strategic Plan further concludes that "[b]ringing the first stage of the [Aviation Park] to reality with its advantage of linkage to FAA data and other resources could attract more innovative businesses to the area and help to foster entrepreneurial growth . . ."; another targeted industry.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

N/A

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The impact of the project is Economic Development related to the new jobs and ratables that will be created as a result of economic diversification resulting from the establishment of a new and expanded industry sector. ACIA does not have any Rates, Fees or Service Charges. Therefore there is no related impact.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

No.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

No.

### **Proposed Capital Budget**

January 1, 2017 Atlantic County Improvement Authority

For the Period

December 31, 2017

TOTAL PROPOSED CAPITAL BUDGET Improvement
Stockton Aviation Research & Golf Course Operations
Type in Description Other: Operating Project Management Economic Development CDP Admin Fees Type in Description Technology Park Building Type in Description Type in Description Type in Description
Total Type in Description Type in Description Type in Description Type in Description
Total Type in Description Total ç Estimated Total 19,000,000 19,000,000 19,000,000 Cost Unrestricted Net Position Utilized Replacement Reserve Renewal & **Debt Authorization** Funding Sources 11,500,000 \$ 11,500,000 11,500,000 Capital Grants 7,500,000 7,500,000 ,500,000 Other Sources

projects for the operation on single line and enter "See Attached Schedule" instead of project description. Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all

### 5 Year Capital Improvement Plan

	For the Period	Atlanti January 1, 2017	Atlantic County Improvement Authority to D	nt Authority  December 31,	31, 2017		
				Fiscal Yea	Fiscal Year Beginning in		
	Ectimated Total Cort	Current Budget Year	2	}			:
CDP Admin Fees							145
Type in Description	<b>⋄</b>	\$					
Type in Description							
Type in Description	l a	1					
Total		•	-	-	,	,	7
Economic Development	-	-					
Type in Description  Type in Description							
Type in Description	1	•					
Type in Description	1	•					
Total	<i>t</i>		1		1		
Golf Course Operations							
Type in Description	1	<u>-</u>					
Type in Description	1	•					
Type in Description	1	•					
Type in Description		_					

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

21,000,000 21,000,000

19,000,000

2,000,000 2,000,000

TOTAL

Type in Description

Type in Description

Improvement

Stockton Aviation Research &

Technology Park Building

21,000,000

19,000,000

2,000,000

Other: Operating

Type in Description

Type in Description Type in Description

Type in Description

Type in Description

Type in Description

Type in Description

Total

Project Management

Total

Type in Description

## 5 Year Capital Improvement Plan Funding Sources

Other: Operating *improvement* Golf Course Operations
Type in Description Project Management Economic Development CDP Admin Fees Total 5 Year Plan per CB-4 Type in Description Stockton Aviation Research & Type in Description Technology Park Building Type in Description Total Total Total Ś Estimated Total Cost For the Period 21,000,000 21,000,000 21,000,000 21,000,000 Unrestricted Net Position Atlantic County Improvement Authority January 1, 2017 to Utilized Replacement Reserve Renewal & Debt Authorization Funding Sources 13,500,000 13,500,000 December 31, 2017 Capital Grants 7,500,000 7,500,000 7,500,000 Other Sources

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

If amount is other than zero, verify that projects listed above match projects listed on CB-4.

TOTAL

Balance check

### 2017 Budget Amendment Resolution Atlantic County Improvement Authority

WHEREAS, the Atlantic County Improvement Authority budget for the year 2017 was approved by the Commissioners of the Atlantic County Improvement Authority on November 9, 2016; and

WHEREAS, the Atlantic County Improvement Authority finds it necessary to adopt a Capital Budget for certain projects that were not previously anticipated; and

WHEREAS, the Authority intends to utilize debt issuance and capital grants as funding thereof; and

WHEREAS, although the capital projects were not originally budgeted for, the requested appropriation was reviewed by the Commissioners; and

WHEREAS, it is necessary to amend the 2017 Capital Budget.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Atlantic County Improvement Authority, at an open public meeting held on December 28, 2016 that the following budget amendment to the approved 2017 Capital Budget be made;

Line Item	As Adopted	Change	As Amended
Capital appropriations: Stockton Aviation Research &			. 10.000.000
Technology Park Building	<u>\$ -0-</u>	<u>\$ 19,000,000</u>	\$ 19,000,000
Total capital appropriations	<u>\$ -0-</u>	\$ 19,000,000	\$ 19,000,000
Funding sources utilized:		•	
Debt authorization	\$ -0-	\$ 11,500,000	\$ 11,500,000
Capital grants	-0-	7,500,000	7,500,000
Total funding sources	\$ -0-	\$ 19,000,000	\$ 19,000,000

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

BE IT FURTHER RESOLVED, that two certified copies of this resolution shall be filed forthwith with the Director of the Division

of Local Government Services for approval.

Roy M. Foster, Chairperson

ADOPTED: December 28th, 2016

John C. Lamey, Jr., Assistant Secretary

### ATLANTIC COUNTY IMPROVEMENT AUTHORITY

### RECORDED VOTE

MEMBER	AYE	NAY	ABSTAIN	ABSENT
Roy M. Foster, Chairperson	,			
Robert J. Tarby, Sr., Vice Chair	V /			
Neil McPeak, Treasurer	17		•	
Edwin G. Blake, Secretary				¥
Rev. Milton L. Hendricks, Asst. Secretary				✓

John R. Armstrong, Commissioner	·/		
Robert P. Gross, Commissioner	V	· ·	
Donald A. Guardian, Commissioner			
Joseph F. Ingemi, Jr., Commissioner			

I, John	a Clamey Ir	, Assistant Secretary	of the Atlantic	County Improvem	ent Authority, S	State of New
Jersey, de	o hereby certify that	he foregoing is a correct	and true copy of	f a resolution adop	ted by the Boar	d at a meeting
duly held	l on the 28 <sup>th</sup> day of D	ecember 2016.		•		

John C. Lamey, Jr., Assistant Secretary

### **Proposed Capital Budget**

### **Atlantic County Improvement Authority**

For the Period

January 1, 2017

to

December 31, 2017

			Fu	nding Sources		
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Improvement				W. W. J.		
Stockton Aviation Research & Technology Park Building	\$ - 19,000,000			11,500,000	7,500,000	:
	19,000,000		-	11,500,000	7,500,000	
	-					
Total N/A	-	-		_		
	-					
Total N/A		-	_	-	-	
	-					-
Total N/A		-	_			
	-					
Total N/A	-	**	-	-	-	*
						:
Total TOTAL PROPOSED CAPITAL BUDGET	\$ 19,000,000	\$ -	, - \$ -	- \$ 11,500,000	\$ 7,500,000 \$	-

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

### 5 Year Capital Improvement Plan

### **Atlantic County Improvement Authority**

For the Period

January 1, 2017

to

December 31, 2017

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2017	2018	2019	2020	2021	2022
Improvement Stockton Aviation Research & Technology Park Building	\$ - 21,000,000 -	\$ - 19,000,000	2,000,000				
Total <i>N/A</i>	21,000,000	19,000,000	2,000,000		• •		
	-	-					
Total <i>N/A</i>	-	-	<del>-</del>	-	-	-	-
	-	-					
Total <i>N/A</i>				·-	<u>.</u>	-	-
	- - -	-					
Total <i>N/A</i>	<u> </u>		-		-	-	
	- -	-					
Total N/A	-		-	-	<del></del>	-	
	- -	-					
Total TOTAL	\$ 21,000,000	\$ 19,000,000 \$	2,000,000 \$	<u>-</u> - \$	- - \$	- - - :	<u>-</u>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

### **5 Year Capital Improvement Plan Funding Sources**

### **Atlantic County Improvement Authority**

For the Period

January 1, 2017

to

December 31, 2017

				nding Sources		
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Improvement		**************************************	***			
Stockton Aviation Research & Technology Park Building	\$ - 21,000,000 -			13,500,000	7,500,000	:
Total	21,000,000	-	-	13,500,000	7,500,000	**
N/A	- - -					
Total						
N/A			*			
	- -					
Total	-		-	<u> </u>	-	
N/A	- - -					
Total			<del></del>	<u> </u>	<u>-</u>	<u> </u>
N/A						
Total						
N/A	·		-			
	- - -					
Total	-					<u></u> .
TOTAL	\$ 21,000,000	\$ - \$		\$ 13,500,000	\$ 7,500,000	<u> </u>
Total 5 Year Plan per CB-4 Balance check	\$ 21,000,000 - If a	mount is other than zero				
	<b>y</b>		, . s, projec	above mu	cen projects usteu	OH CD*4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

### 2016 Budget Amendment Resolution Atlantic County Improvement Authority

WHEREAS, the Atlantic County Improvement Authority budget for the year 2016 was approved and adopted by the Commissioners of the Atlantic County Improvement Authority; and

WHEREAS, the Atlantic County Improvement Authority finds it necessary to adopt a Capital Budget for certain projects that were not previously anticipated; and

WHEREAS, the Authority intends to utilize debt issuance as funding thereof; and

WHEREAS, although the capital projects were not originally budgeted for, the requested appropriation was reviewed by the Commissioners; and

WHEREAS, it is necessary to amend the 2016 Capital Budget.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Atlantic County Improvement Authority, at an open public meeting held on December 28, 2016 that the following budget amendment to the approved 2016 Capital Budget be made;

Line Item	As Adopted	Change	As Amended
Capital appropriations: Stockton Aviation Research &	\$ -0-	0 000000	
Technology Park Building	<u>\$ -0-</u>	\$ 2,000,000	\$ 2,000,000
Total capital appropriations	<u>\$ -0-</u>	\$ 2,000,000	\$ 2,000,000
Funding sources utilized:	•		•
Debt authorization	\$ -0-	\$ 2,000.000	\$ 2,000,000
Total funding sources	<u>\$ -0-</u>	\$ 2,000,000	\$ 2,000.000

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

BE IT FURTHER RESOLVED, that two certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for approval.

"/ VM -//

ADOPTED: December 28th. 2016

John C. Lamey, Jr., Assistant Secretary

### ATLANTIC COUNTY IMPROVEMENT AUTHORITY

### RECORDED VOTE

MEMBER	AYE	NAY	ABSTAIN	ABSENT
Roy M. Foster, Chairperson	✓.			
Robert J. Tarby, Sr., Vice Chair	V _			
Neil McPeak, Treasurer	V .			
Edwin G. Blake, Secretary				
Rev. Milton L. Hendricks, Asst. Secretary				<b>V</b>
John R. Armstrong, Commissioner		4		

	/		
Robert P. Gross, Commissioner	<i>V</i> .		
Donald A. Guardian, Commissioner	V		
Joseph F. Ingemi, Jr., Commissioner		V	

I, John C. Laney Jr., Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 28th day of December 2016.

John C. Lamey, Jr., Assistant Secretary